



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014/15-2020/21

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website (eg. of the course catalogue)
UNIVERSITY OF CÓRDOBA Faculty of Education Sciences	E CORDOBA01	Prof. Antonio Raigón Rodríguez Director of International Office Telf: +34 957212552 Fax: +34 957212583 Email: relaciones-internacionales@uco.es Antonia Ramírez García Vicedecana de Relaciones Institucionales e Internacionales. Facultad de Ciencias de la Educación Avda. San Alberto Magno s/n, 14071_Córdoba (Spain) rel_institucionales_fce@uco.es erasmusfce@uco.es	http://www.uco.es/internacional/ http://www.uco.es/educacion/ http://www.uco.es/educacion/geinfantil/index.html http://www.uco.es/educacion/geprimaria/index.html http://www.uco.es/educacion/gedsocial/edSocial.html
Yildiz Technical University	TR ISTANBU 07	Institutional: Assoc.Prof.Dr. Bayram Ali Ersoy (Institutional Erasmus Coordinator) Tel: +90 212 383 2069 E-mail: erasmus@yildiz.edu.tr Departmental: Ilhan Varank (Departmental Erasmus Coordinator) Tel: +90 212 383 48 40 E-mail: ivarank@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/

¹ Inter-institutional agreements can be signed by two or more higher education institutions

² Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E CORDOBA01	TR ISTANBU 07	014 011	Education Social Education Psychology	1, 2	5 students * 9 months	5
TR ISTANBU 07	E CORDOBA01	05.9	Other Education, Teacher Training (Computer Education)	1st 2nd 3rd	5 students * 9 months	5

[*Optional: Though subject area code & name and study cycle are optional, the specification of the number of students/staff is requested. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
E CORDOBA01	Tr ISTANBU 07	014 011	Education Social Education Psychology	3 teachers, 1 week / 6-8 h	3 teachers, 1-2 hours per day
TR ISTANBU 07	E CORDOBA01	05.9	Other Education, Teacher Training (Computer Education)	3 teachers, 1 week / 6-8 h	3 teachers, 1-2 hours per day

³ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E CORDOBA01	Education Social Work	Spanish	English	Spanish: B1 English: B1	English: B1
TR ISTANBU 07	Education	English		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

University of Cordoba

Local mentors will help incoming students with practical issues like opening a bank count, registration, procedures, etc. (erasmusfce@uco.es).

The International Office offers a free two week intensive Spanish course for the incoming students. 1st semester: 1 - 11 september 2015; 2nd semester: 25 January -5 February 2016. The course lasts 30 hours (from Monday to Friday). Offered levels: A1, A2, B1 (Maximum of 20 students per group) In this link, students can sign up for the next academic year: http://www.uco.es/idiomas/application_form_erasmus_program.php

The university of Córdoba welcomes students and staff with disabilities and provides an information and assistance center. Read more at: <http://www.uco.es/educacion/principal/servicios/uane/index.html>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
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⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

[Erasmus code]		
E CORDOBA01	31 May	30 November
TR ISTANBU 07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement.

In case of earlier unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 June of year N will only take effect as of 1 September of year N+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

E CORDOBA01: Grading system at the University Of Córdoba:
<http://www.uco.es/internacional/extranjeros/erasmus/documentos/EquivalenceMarkSECTS.pdf>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	infoori@uco.es +34 957 21 25 82	http://www.uco.es/internacional/extranjeros/visados/tramitacionvisados_en.html
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.konsolosluk.gov.tr/tr/en/start.aspx

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	infoori@uco.es	https://www.uco.es/servicios/sega/informaciongeneral/segu-comple
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.sgk.gov.tr/wps/portal/en?CSRT=15758577449206964749



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	<p>A) Residence Hall: - phone number: (+34) 957 21 8152 - e-mail to: alojamiento@uco.es</p> <p>B) Shared Flats - phone number: (+34) 957 21 2403 - e-mail to: informacion@uco.es - Local mentors for international students give the necessary support to find accommodation. Please contact: erasmusfce@uco.es</p>	<p>http://www.uco.es/servicios/alojamiento/</p> <p>http://www.uco.es/servicios/informacion/alojamiento/alojamiento.html</p>
TR ISTANBU 07	incoming@yildiz.edu.tr	http://www.bologna.yildiz.edu.tr/index.php?r=infoforstudents/accommodation

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
E CORDOBA01	Prof. Antonio Raigón Rodríguez Director of International Office Telf: +34 957212552 Fax: +34 957212583 Email: relaciones-internacionales@uco.es	01 JUN. 2015	
TR ISTANBU 07	Assoc.Prof.Dr. Bayram Ali Ersoy Institutional Erasmus Coordinator	27 MAY 2015	

⁵Scanned signatures are accepted